



Your Phone

- ① LED bar
- ② Wired microphone ports
- ③ Mute bar
- ④ Softkey buttons
- ⑤ Navigation bar and Select button
- ⑥ Volume key
- ⑦ Cisco 8832 PoE Accessory Cable (See note)

LED Bar States

The LED bar illuminates to indicate status:

- Green, solid—Active call
- Green, flashing—Incoming call
- Green, pulsing—Held call
- Red, solid—Muted call

Make a Call

Enter a number and press Call Softkey.

Answer a Call

Press Answer Softkey.

Put a Call on Hold

1. Press Hold.
2. To resume a call from hold, press Resume.

View Your Recent Calls

Press Recent Softkey or press the up navigation key. Press the “...” Softkey to find the Recent Softkey

View Your Favorites

View your Favorites press the down navigation key to see your speed-dial numbers.



Add Another Person to a Call

1. From an active call, press Conference.
2. Enter a number.
3. (Optional) Wait until you hear ringing or until the other person answers the call.
4. Press Conference.

Transfer a Call to Another Person

1. From a call that is not on hold, press Transfer.
2. Enter the other person's phone number.
3. (Optional) Wait until you hear ringing or until the other person answers the call.
4. Press Transfer again.

Mute Your Call

1. Press Mute  on the phone or Mute  on the extension microphone.
2. Press Mute again to turn mute off.

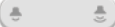
Listen to Voice Messages

Press Messages and follow the voice prompts.

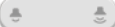
Forward All Calls

1. Press Forward all.
2. Input the destination number for forwarding.
3. When you return, press Forward off.

Adjust the Volume in a Call

Press Volume  up or down to adjust the volume when the phone is in use.


Adjust the Ringer Volume

Press Volume  up or down to adjust the ringer volume when the phone is not in use.

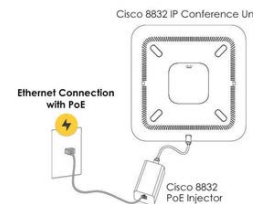
Change the Ringtone

1. Select button on navigation bar > User Preference > Ringtones press select button to choose a Ringtone option.
2. Scroll through the list of ringtones and press Play to hear a sample.
3. Press the Select button on the navigation bar to Save.

Change the Backlight Timer

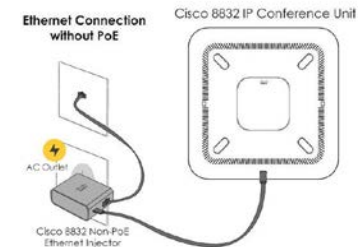
1. Select button on navigation bar > User Preference > Screen Preferences > Backlight Timer.
2. Press the navigation bar Select button  to change from Always On, 1m, 5m, or 30m duration.
3. Press the Select button on the navigation bar to Save.

Note: The Cisco 8832 IP Conference Phone requires the Cisco IP Conference Phone 8832 PoE Injector includes a USB-C cable. The USB-C cable connects to the Cisco 8832 IP Conference Phone and provides the RJ45 port.



(CP-8832-POE Injector)

For the non-PoE Ethernet deployment, the Cisco 8832 IP Conference Phone requires the Cisco IP Conference Phone non-PoE ETH injector. This adapter includes a USB-C cable for connection to the Cisco IP Conference Phone, an RJ45 port, and AC power connection.



(CP-8832-ETH non-POE Injector)

For further information on other Masergy supported telephones please visit the [Masergy IP Phones](#) webpage.